

Please upload this document in the “uploads” section of the AXIA e-portfolio, to acknowledge you have fulfilled each of the requirements and uploaded them in the appropriate place.

FRCP Requirement	Location of Evidence on AXIA e-portfolio	Uploaded	
Completed educational/learning agreement	Induction section	<input type="checkbox"/>	
Completed induction checklist	Induction section	<input type="checkbox"/>	
One or more completed clinical supervisor reports	Clinical supervisor report section	Uploaded	<input type="checkbox"/>
		Not applicable	<input type="checkbox"/>
<p>A minimum of 24 completed (signed and saved) supervised learning event entries</p> <ul style="list-style-type: none"> • at least 8 DOPS • at least 4 CEX • at least 4 CBDs • At least 1 SLE – Developing the Clinical Teacher <p><i>SLEs should be completed by a range of assessors (and not by another DCT) and should be undertaken over the breadth of the training year</i></p>	Supervised learning events section	<input type="checkbox"/>	
Curriculum Coverage: Supervised Learning Events and other items linked to the curriculum, at least 2 links to each domain	<p>Reports, Curriculum log</p> <p><i>NB: these must be linked when completing SLE's for these to appear in this section</i></p>	<input type="checkbox"/>	
Completed initial, interim and final Educational Supervisors <i>meetings</i>	Educational supervisor induction meeting: Induction section	<input type="checkbox"/>	
	Interim and Final meeting: portfolio documentation ◊ educational supervisor meeting	<input type="checkbox"/>	
A Final Structured Educational Supervisor's Report	Review of competency progression: using AXIA template	<input type="checkbox"/>	
An ES agreed PDP with SMART targets and documented progress and signed off complete	Portfolio documentation section ◊ personal development plan	<input type="checkbox"/>	
Involvement in Teaching	Achievements/Activities section, clearly labelled 'Teaching'	<input type="checkbox"/>	
Involvement in Research <i>using COPDEND Academic progress report form (not mandatory unless in an Academic training post)</i>	Achievements/Activities section, clearly labelled 'Research'	Uploaded	<input type="checkbox"/>
		Not applicable	<input type="checkbox"/>
Clearly labelled and completed logbook of clinical activity	Logs → Clinical experience logs	<input type="checkbox"/>	

<ul style="list-style-type: none"> • Within 4 weeks of FRCP date • Word documents / PDF / Excel spreadsheets acceptable • Should cover dates and level of supervision to track progress 		
<i>Removing All PID from logs uploaded</i>		
Clearly labelled uploaded clinical governance or quality improvement project with summary report and personal reflection (can be Word Document)	Portfolio documentation ◊ quality improvement section	<input type="checkbox"/>
<i>Removing All PID from logs uploaded</i>		
Clearly labelled CPD cert attendance at local mandatory study days <ul style="list-style-type: none"> • Can upload summary document if available • Can create single document with relevant certificates for uploading 	Portfolio documentation ◊ uploads section	<input type="checkbox"/>
Log of CPD <ul style="list-style-type: none"> • With reflections and development outcome domains akin to that required by GDC (<i>for monitoring purposes only; will not contribute to Outcome</i>) 	Logs, CPD logs section (using AXIA template)	<input type="checkbox"/>
One completed MSF (minimum 10 responses) AND Second completed MSF (minimum extra 10 responses) IF on 6 month rotation/split post OR requested by iRCP Panel (<i>including incomplete due to missing evidence or less than 10 assessors</i>)	Feedback section ◊ multisource feedback	<input type="checkbox"/>
One or more completed Patient Satisfaction Questionnaire (minimum 20 responses) (10 from each placement if on 6 month rotation/split post)	Feedback section ◊ patient satisfaction questionnaire	<input type="checkbox"/>
For Yorkshire and Humber trainees only		
Log of non-working days	Logs → Non-working days logs	
May/June 2024 NETS Survey submission receipt (<i>expected as contractual obligation; will not contribute to Outcome</i>)	Portfolio documentation ◊ uploads section	<input type="checkbox"/>