Supported Return To Training (SuppoRTT) Process Flowchart

Initial Return Meeting



Initial Return Meeting

- 3 months prior to return date
- Present at meeting; Trainee & TPD/ES/CS
- Refer to SuppoRTT Guidance for meeting content
- Complete Initial Return Meeting form (Appendix B)
- Send Complete form to supportt.yh@hee.nhs.uk
- Save to E-portfolio



Initial Return Meeting

• Disseminate Trainee's plan for return to all relevant educators/supervisors/medical staffing & medical education departments



Initial Return Meeting - SuppoRTT Team

- Acknowledge receipt of Initial Return Meeting form
- Direct Trainee to SuppoRTT webpage
- Copy of form sent to TPS, ES, Medical Staffing, Trust SuppoRTT point of contacts, SuppoRTT Champion detailing all requests
- Update local SuppoRTT record
- Save to Trainee file



Prior to Return

- Engage in SuppoRTT programme
- Check SuppoRTT webpage for Activities, Guidance and other helpful resources
- If absent due to sickness, check with HR whether OH referral is required