Supported Return To Training (SuppoRTT) *Process Flowchart*

Review Meeting

■ Trainee Responsibility	■ SuppoRTT Team Responsibility	■ TPD / ES / CS Responsibility

■ Trainee & TPD / ES / CS Responsibility

Review Meeting

- Towards the end of Supernumerary or Enhanced supervision period
- Present at meeting; Trainee & TPD/ES/CS
- Refer to SuppoRTT Guidance for meeting content
- Complete Review Meeting form (Appendix c)
- Send Complete form to supportt.yh@hee.nhs.uk
- Save to E-portfolio

No Additional Support Required

No further action required

Additional Support Identified

If additional support, Supernumerary or enhanced supervision is identified:

- Disseminate requirements to all relevant educators/supervisors/medical staffing & medical education departments

---

No Additional Support Required

- Acknowledge receipt of Review Meeting Form
- Update local SuppoRTT record
- Save to Trainee File

Additional Support Identified

- Acknowledge receipt of Review Meeting form
- Copy of form sent to TPS, ES, Medical Staffing, Trust SuppoRTT point of contacts, SuppoRTT Champion detailing all requests
- Update local SuppoRTT record
- Save to Trainee file

Additional Support Identified

- Repeat from step one until Trainee has successfully returned to usual duties