

## 2018-19 ARCP Timetable for F1s. Obtain Full Registration with the GMC

Date	Action
By Friday 31st May 2019	<ul style="list-style-type: none"> <li>• Educational Supervisors to complete End of Year Report.</li> <li>• Foundation Trainees to complete Foundation Form R as part of the ARCP / revalidation process. Form R should be saved on Horus ePortfolio and a copy provided to local Foundation Administrator.</li> <li>• Local ARCP panels are established / convened.</li> <li>• Horus ePortfolio virtual Lock Down for F1 Trainees.</li> </ul>
<p><b>Monday 3<sup>rd</sup> June 2019 to Friday 21<sup>st</sup> June 2019</b></p> <p><b>It is recommended that trainees who may receive an adverse outcome should be seen in early June.</b></p>	<ul style="list-style-type: none"> <li>• Local ARCP Panels to review the Horus ePortfolio and any additional ARCP evidence submitted.</li> <li>• FTPD assigns an ARCP outcome to the trainee via the F1 ARCP outcome form on Horus ePortfolio.</li> </ul> <p><b>NB//</b> Dates for period covered on ARCP outcome form is 26/07/2018 to 06/08/2019 (includes 4 days induction/shadowing).</p> <ul style="list-style-type: none"> <li>• Trainee to sign the F1 ARCP outcome form via Horus ePortfolio within <b>10 working days</b> of the ARCP panel meeting.</li> <li>• Foundation Administrator to return the 5.1 Checklist of Evidence for F1s to the Foundation School.</li> </ul> <p>Any anticipated adverse outcomes (3 or 4) are to be seen at a central panel.</p> <p>An outcome 5 can be given, but if not complete after the allotted timeframe has passed is to be discussed with FSD/Deputy with the possibility of attendance at a central panel.</p>
Wednesday 12 <sup>th</sup> June 2019	Aim for 50% to be completed
Friday 21 <sup>st</sup> June 2019	Aim for 100% to be completed
By Friday 21 <sup>st</sup> June 2019	<ul style="list-style-type: none"> <li>• FSD/Deputy to review the ARCP panel's recommendation.</li> <li>• FSD/Deputy will sign the F1 ARCP outcome form on Horus ePortfolio for those trainees awarded with an Outcome 1 (if satisfied).</li> <li>• Programme Support Team issues the "Attainment of F1 Competence Certificate" to confirm successful completion of the F1 year.</li> <li>• Programme Support Team invites trainees with expected Outcomes 3 or 4 to attend a Central Foundation ARCP.</li> </ul>
From Friday 21 <sup>st</sup> June 2019	<ul style="list-style-type: none"> <li>• Programme Support Team to pdf completed Attainment of F1 Competence Certificate for non-Hull York Medical School, Leeds Medical School, Non-UK Medical Schools and Sheffield Medical School only and send to their local Medical School to enable them to sign the Foundation School Certificate of Completion (F1CC).</li> </ul>

Date	Action
<p>Central Panels Monday 24<sup>th</sup> June to Monday 15<sup>th</sup> July 2019</p>	<p><b>NYEC</b></p> <ul style="list-style-type: none"> <li>Monday 24<sup>th</sup> June 2019</li> <li>Tuesday 25<sup>th</sup> June 2019</li> <li>Monday 1<sup>st</sup> July 2019</li> <li>Tuesday 9<sup>th</sup> July 2019 (<b>mop ups</b>)</li> </ul> <p><b>SY</b></p> <ul style="list-style-type: none"> <li>Thursday 27<sup>th</sup> June 2019</li> <li>Tuesday 2<sup>nd</sup> July 2019</li> <li>Monday 8<sup>th</sup> July 2019</li> <li>Friday 12<sup>th</sup> July 2019 – PM only (<b>mop ups</b>)</li> </ul> <p><b>WY</b></p> <ul style="list-style-type: none"> <li>Wednesday 26<sup>th</sup> June 2019</li> <li>Thursday 27<sup>th</sup> June 2019</li> <li>Wednesday 3<sup>rd</sup> July 2019</li> <li>Thursday 4<sup>th</sup> July 2019 (<b>mop ups</b>)</li> </ul> <p><b>NB//</b> Trainees wishing to appeal the outcome of the ARCP Panel must do so in writing, to the Postgraduate Dean within <b>10 working days</b> after they have received the outcome letters from their ARCP. Only the process can be subject to an appeal, not the outcome.</p>
<p>Monday 8<sup>th</sup> July 2019</p>	<ul style="list-style-type: none"> <li>All AF1Cs to have been sent to the home foundation schools.</li> </ul>
<p>Deadline to appeal Thursday 18<sup>th</sup> July 2019</p>	<ul style="list-style-type: none"> <li><b>HEE YH Foundation Schools Appeals Panel – covers central ARCPs up to the 6<sup>th</sup> July ARCP dates</b></li> </ul>
<p>Appeals Panel Friday 26<sup>th</sup> July 2019</p>	<ul style="list-style-type: none"> <li>Appeal panel to convene <b>Friday 26<sup>th</sup> July 2019</b></li> </ul>
<p>Deadline to appeal Thursday 25<sup>th</sup> July 2019</p>	<ul style="list-style-type: none"> <li><b>HEE YH Foundation Schools Appeals Panel – covers central ARCPs after the 6<sup>th</sup> July ARCP dates</b></li> </ul>
<p>Appeals Panel Friday 2<sup>nd</sup> August 2019</p>	<ul style="list-style-type: none"> <li>Appeal panel to convene <b>Friday 2<sup>nd</sup> August 2019</b></li> </ul>
<p>COE process complete by the Friday 19<sup>th</sup> of July 2019</p> <p>Completion deadline 24<sup>th</sup> of July 2019</p>	<ul style="list-style-type: none"> <li>Deputy FSD or another Authorised signatory authorises the F1CC for <b>HYMS / non-UK graduates only</b>.</li> <li>Foundation School send bulk completed F1CCs for graduates of Hull York Medical School, Leeds Medical School, Non-UK Medical Schools and Sheffield Medical School only.</li> </ul> <p><b>NB:</b> The GMC cannot guarantee full registration for 7<sup>th</sup> August 2019 for trainees who submit their F1CC after this date.</p>
<p>Wednesday 7<sup>th</sup> August 2019</p>	<p>Trainees commence in F2 post</p>