

# Foundation Training Job Description

Grade	Foundation Year 2
Placement	Haematology/Oncology 14/YHD/RCD00/01/F2/010 And 14/YHD/RCD00/01/F2/021
Department	<p><b>Directorate information:</b> This department offers excellent training in acute, elderly and general medicine with emergency cases admitted each day via the admissions unit. During the day the acute take has constant consultant supervision via the CATT team. The department operates a frailty, needs-based service on two base wards, with an acute and short stay service on the acute admissions wards. All major medical specialties have consultant cover; facilities include a stroke unit, CCU, HDU and ITU beds; CT, MRI, coronary angiography, permanent pacemaker fitting and endoscopy/bronchoscopy services are provided on site. Clinical support workers help on-call teams with venesection, ECG's et cetera. Specialist nurse teams include those for cardiology, diabetes, respiratory medicine and palliative care. In addition there are elective admissions in most specialties, and we have a day care unit that provides planned care: for example chemotherapy, and for rheumatology and dermatology conditions.</p> <p><b>Staffing in Medicine Directorate:</b> There are 8 FY1 and 7 FY2 posts, 6 CMT's, 2 GP_VTS posts, SpRs and Speciality doctors who support consultants in various medical specialties. Visiting consultants from York and Leeds provide cover for renal medicine, vascular surgery, out-patient dialysis and oncology.</p>

	<p>The Department provides excellent training opportunities in Haematology &amp; Oncology and consists of: five consultants (2 full time and 3 part time) and 3 clinical nurse specialists,. The oncology department consists of 4 visiting consultants, a resident consultant, an advance nurse practitioner in acute oncology, and a chemotherapy nursing team supported by tumour site specific clinical nurse specialists. Two FY2 doctors are shared between haematology and oncology.</p> <p>Haematology inpatients are managed on Oakdale ward (approximate numbers:2-8).          Outpatients and day cases for haematology and oncology are managed on the Sir Robert Ogden MacMillan Unit which is a purpose-built Oncology unit. Chemotherapy and transfusions are delivered by specialist chemotherapy nurses and patients have free access for chemotherapy and disease-related problems. The FY2s provide the medical support and are therefore involved in the assessment and investigation of patients presenting with acute medical problems. Many of these will be managed as outpatients but some will require admission to hospital. There are therefore opportunities to develop skills in the management of outpatients. A close working relationship is maintained with radiologists, microbiologists, pharmacists and laboratory staff and transfusion nurse practitioner, and the FY2s benefit from the advice of the broad multi-disciplinary team. Haematology and Oncology consultants are always available for support and advice and encourage the junior doctors to sit in on clinics or attend MDT.</p> <p>The Haematology laboratory and Blood Bank are situated in Fewston wing. Induction sessions are arranged for the FY2s in the laboratories, with the Transfusion Practitioner and with the chemotherapy pharmacists. There are opportunities in clinical and laboratory areas for audit projects.</p>
<p>The type of work to expect and learning opportunities</p>	<p>This post is an opportunity to gain experience in General Haematology, Haemato-Oncology and Medical Oncology in both inpatient and day case settings. The junior doctors work as part of a cohesive multi-disciplinary team including consultants, specialist and</p>

chemotherapy nurses, chemotherapy pharmacists and administration staff. There should always be 2 Haematology/Oncology FY2s covering the SROC and ward patients from 8-6pm (1 FY2 8am-4pm, the other 10am-6pm)

**Educational Opportunities:**

- Experience in the assessment and treatment of the acutely ill Haematology/ Oncology patient
- To gain knowledge in Haematology, Oncology, Blood Transfusion and chemotherapy.
- Weekly junior doctor teaching with the opportunity to do Haematology case presentations
- Clinical teaching on ward rounds and in clinic
- Regular meetings with clinical/educational supervisor
- Possibility to attend journal club (presentations by invited outside speakers on different haematology topics)- takes place every Friday at 12:00 in Ripley room

**Supporting professional activities**

- Participate in and contribute towards the training programme of colleagues, students and other health care professionals e.g. ad hoc training and supervision, tutorials and lectures.
- Have a teaching responsibility for supervision and training of F1 doctors and medical students mainly on-call
- Keep up-to-date records to satisfy continuous professional development requirements.
- It is expected that the post holder will complete and write up an audit project
- Work within the clinical governance framework as agreed within the Trust.
- Clinical governance sessions monthly covering audit,, guidelines, incident reporting etc.
- Departmental educational meetings every Wednesday lunchtime
- X-ray meetings every Thursday lunchtime
- Ensure regular meetings with educational supervisor & timely completion of HORUS e-portfolio.
- Attend generic skills training programme.

	<ul style="list-style-type: none"> <li>• Attend half day release programme within WYFS</li> <li>• Opportunity to attend departmental teaching in other specialties</li> </ul>
Where the placement is based	Harrogate District Hospital
Educational and Clinical Supervisor(s) for the placement	To be confirmed.
Main duties of the placement	<p><b>Clinical care:</b></p> <ul style="list-style-type: none"> <li>• To clerk and initiate investigation and management of admissions- this is under close consultant supervision</li> <li>• To ensure inpatients are reviewed daily</li> <li>• To provide medical cover for outpatients and day cases on the Sir Robert Ogden MacMillan Unit</li> <li>• To attend consultant ward rounds</li> <li>• To attend and participate in departmental meetings</li> <li>• To run mortality and morbidity meetings</li> <li>•</li> </ul> <p>FY2s are expected to be flexible in their working arrangements.</p> <p><b>Out of hours commitments and responsibilities:</b> A 3 tier on-call system is in operation out of hours for new admissions and ward responsibilities. Tier 2 is on call 1:14 and covers admissions (during day) and ward duties (night time only). During normal hours Mon-Fri all requests for medical admissions, and initial triage and management are dealt with by an acute medicine on call team and CAT consultant.</p>
Typical working pattern in this placement	Typical working pattern in this post, see above
Employer	<p><b>Additional information</b></p> <p>The Doctor will be entitled to Annual and Study leave in accordance with the Terms &amp; Conditions of Service. Dates of leave must be approved by a consultant and the rota co-ordinator at least 6 weeks in advance. The Doctor may be required to deputise from time to time for absent colleagues, and exceptionally to perform additional duties in occasional emergencies and unforeseen circumstances to ensure the safe running of the Department.</p>

	<p>This appointment shall be governed by the Terms and Conditions of Service for Hospital Medical and Dental Staff, as amended from time to time.</p> <p>The post holder is expected to adhere to Trust policies and procedures and relevant legislation including the requirements of any professional bodies attend mandatory training as identified by the Trust.</p> <p>The post holder must maintain the confidentiality of information about patients' staff and Trust business in accordance with the Data Protection Act 1998 and Caldicott principles.</p> <p>In order to comply with the Health Act 2006 (Code of Practice for the Prevention and Control of Health Care Associated Infections) it is the responsibility of every member of staff to prevent and control the spread of infection following the Trust's infection control policies. These are available on the intranet in the document library under clinical policies and guidelines, infection control.</p> <p>The Trust has adopted an equal opportunities policy and all employees must be aware of their obligations to abide by the spirit and nature of the policy to avoid direct and indirect discrimination.</p> <p>You will have a duty to familiarise yourself with the relevant Policies and Procedures, i.e.</p> <ul style="list-style-type: none"> <li>○ Health &amp; Safety Policies</li> <li>○ Risk Management Policies</li> <li>○ Infection Control Policies</li> <li>○ Data Protection and Confidentiality Policies</li> </ul>
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It is important to note that this description is a typical example of your placement and may be subject to change.