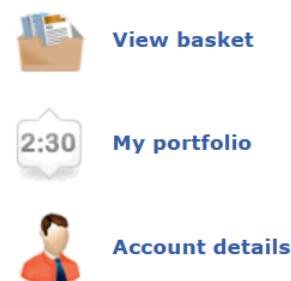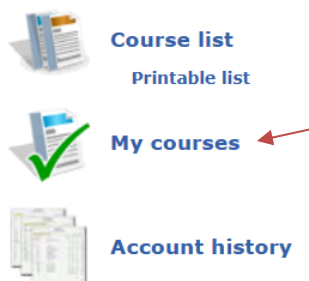# Maxcourse

## Leaving Feedback and Getting a Certificate

Once a course has finished, you will record your attendance via the QR Registration Form using the PIN provided by the facilitator. Attendance must be recorded on the day of the course. Retrospective registration will not be accepted. You will need to wait for the team to update your attendance on Maxcourse, before the evaluation and certificate are released. Once your attendance has been updated in Maxcourse, you will be able to complete the evaluation in order to obtain your certificate.

To start the process, you'll want to access your account on the Dental Maxcourse site to be able to see your enrolled courses, which can be accessed via this link.

### Dental Maxcourse Site

To check the status of your attendance or complete the evaluation and download your certificate, login to Maxcourse and go to the **My Courses** section of your Maxcourse account.



| | | |
|---|---|---|
| Course list | | View basket |
| Printable list | | |
| My courses ← | | My portfolio |
| Account history | | Account details |

If the status shows Attended, an evaluation link will also be available on the right.

## Course Management

| Date | Title | Venue, region | State | |
|------|-------|---------------|-------|---|
| Thu 15 May 2025 | **SY6/7 Milestone 2** (DFT15MAY24) | Mercure Sheffield St Paul's Hotel and Spa, Sheffield | Attended | 📋 Evaluation  🔒 Certificate |

**Return**

For you to access your certificate you will first need to complete the evaluation link. Once completed this will activate the certificate link, meaning it is ready to download. Simply, click the certificate link and your certificate will download to your device.

If the status shows Unconfirmed, please allow 5 working days after the end of the course before contacting the Dental Support Team at england.dentalsupport.yh@nhs.net.