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| **NAME**  ST year: ST placement during next year: Form R: Y/ N Declarations: Y/N Time out of training: GMC survey receipt: |
| LEVEL 3 SIGN OFF: YES/NO |  MUST have all RCPCH level 3 competencies  |
| CSAC/Grid progress report: |  |

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| **REVIEW OF TRAINING YEAR** |  **Concerns identified? Any competences NOT achieved? Comments by panel:** |
| **Previous ARCP(S)**Date: Outcome:CCT date: |  |
|  **Educational supervision**: 2 face to face meetings and 1 phone call per year |
| Initial meeting and **PERSONAL DEVELOPMENT PLAN** (PDP) |  |
| Mid-term (progress) |  |
| End of term (progress) |  |
| **Educational Supervisor Trainer’s Report - ESSENTIAL** | APLS date: NLS / ARNI date: Safeguarding level 3: |
|  **CLINICAL SUPERVISION** **Minimum 3 meetings/post** | **Post 1 Placement:** From to FT/ LTFT %: No of completed months: |  **Post 2 Placement:** From to FT/ LTFT %: No of completed months: |
| Initial meeting and **PERSONAL DEVELOPMENT PLAN** (PDP) |  |  |
| Mid-term (progress) |  |  |
| End of term (progress) |  |  |
| **CS Trainer’s report****Post 1 ESSENTIAL** |  |  |

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|  **EPORTFOLIO REVIEW:**  **PERSONAL DEVT PLAN:**  | **Post 1** | **Post 2** |
| **Clinical: personal****Clinical: from SLEs****Clinical governance:****Continuing education/ exams:****Teaching:****Research/ academic:****Management/ Leadership:****EVIDENCE OF ACHIEVEMENT** |  |  |
| **DEVELOPMENT LOG - EVIDENCE OF DEVLOPING CLINICAL/PROFESSIONAL KNOWLEDGE AND SKILLS**  | **EVIDENCE OF ACHIEVEMENT** |
| **EDUCATION MEETINGS/ CONTINUING PROFESSIONAL DEVELOPMENT:**Reflect on applying learning to clinical care. Critique educational value of events (dept teaching, grand round, conferences) |  |
| **CLINICS:** Demonstrate analysis of clinical findings at a mature level. Target investigations according to likely differential diagnoses. Co-ordinate the care of complex patients. |  |
| **SAFEGUARDING**: Form professional opinions on a wide spectrum of patients – physical abuse, neglect, emotional abuse, etc. Reflection of management of cases. Write reports. Participate in strategy meetings. Contribute to legal proceedings. |  |
| **CLINICAL QUESTIONS**: Appraise scientific literature and apply to clinical practice. (Examples: PICO reviews with examples of application to your clinical practice.) |  |
| **REFLECTIVE EVENTS/ CRITICAL INCIDENTS:** Refine clinical and professional skills from reflection on events. Include reflection on exception reports. Awareness of the impact on the team and provision of support to the MDT. |  |
| **TEACHING:** Provide peer support. Demonstrate evidence of planning/ organising teaching to deliver learning objectives. Teaching junior doctors and other professionals. Reflection on feedback on teaching. (Upload feedback to personal library.) |  |
| **CLINICAL GOVERNANCE/ QUALITY IMPROVEMENT** Supervise an audit/ QI project. Write a clinical guideline. Participate in risk management: incident reporting or reviewing critical incidents or participation in M&M reviews. Reflect on the implications of clinical governance for clinical care. (Attend audit/ governance meetings. |  |
| **PRESENTATIONS/ PUBLICATIONS/ RESEARCH:** Reflect on learning from this experience |  |
| **LEADERSHIP/ MANAGEMENT:** Lead an MDT. (Contribute to a committee (may be for a defined project). Chair a meeting: discharge planning/ strategy meeting/ any multi-disciplinary or other committee. |  |
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|  **SUPERVISED LEARNING EVENTS:** At least one of each essential SLE assessed by a consultant or senior SASG/specialty doctor. Demonstrate evidence of reflection. List learning points in PDP and demonstrate evidence of achieving this - provide links. |
| **CEXs: Assessment of complex patients relevant to sub-specialty/SPIN.** |
| **CbDs: Analysis of clinical findings to derive appropriate differential diagnosis and management plans.** |
| **Safeguarding CbD 1/ training year** |
| HAT optional: Highlights important clinical issues and risks. Able to summarise cases succinctly. |
| ACAT optional: Evidence of planning and prioritising tasks appropriately. |
| **LEADER 1 per year: Understanding of clinical systems within the NHS.** |
| **DOC 5 per level: (Examples: Clinic and referral letters, discharge summaries, medical notes, medical reports)** |
| **DOPS/ ASSESSMENTS OF PROGRESS PER TRAINING LEVEL.** |
| **DOPS and Skills log** |
| **START Feedback: ST7** |
| **MSF – 1/ calendar year (not training year) unless OOPE/C/R** |  |
|  |  |
| Date: Recommended outcome: CCT date: Reviewed by:  |
| **REASONS:** |  **RECOMMENDATIONS AND FEEDBACK:** |