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| **Aims and Standards for Level 3 Training:**  **DEVELOPING PROFESSIONAL EXPERTISE, ANALYSING & EVALUATING KNOWLEDGE, TEACHING & DEVELOPING OTHERS** |
| **ARCP folder (Documents) Mandatory evidence** |
| Form R Declarations Concerns Y / N Reflections TOOT …… days GMC survey receipt Curriculum vitae CCT calculator ARCP tool |

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| **Previous ARCP** date……………….  Outcome……… CCT date ……………… | Any concerns? Have the objectives set been met? |

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| **SUPERVISION MEETINGS & REPORTS: number of meetings per 6 month clinical placement/ calendar year same for FT and LTFT doctors** | | | |
|  | **CLINICAL SUPERVISION (3 meetings/6 months calendar placement)** | | **EDUCATIONAL SUPERVISION (3 times/year)** One meeting may be via audio/ video phone |
| **CS Trainer’s report** | *CSTR post 2 in previous year if completed after previous ARCP* | |
|  | **Post 1 WTE months………………………...**  **Location………………………………………….** | **Post 2 WTE months…………………..……..**  **Location……………………………………………** | *Long term career goals:* |
| **Initial meeting and PDP** | Essential | Essential | Essential |
| **Mid-point review** | Essential | Essential | Essential |
| **End of**  **Term** | Essential |  | Essential |
| **Trainer’s report** | Essential |  | Essential |
| **CSAC progression form** | | | |

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| **ASSESSMENTS (Mandatory assessments are marked \*): Any concerns? Concerns addressed? Note ST doctor’s response.**  At least one of each mandatory SLE assessed must be by consultant or senior SSAG/ speciality doctor. Demonstrate learning through reflection, develop SMART PDPs, and complete objectives – this is essential for MSF, mandatory SLEs and START. | | | | | | |
| **\*MSF 1/per calendar year (not training year) unless OOP** | | | | | | |
| **START (ST7) feedback:** *Must meet with educational supervisor: develop SMART PDP and complete objectives through SLEs and development log.* | | | | | | |
| **ACAT** *(Demonstrate leadership skills in managing clinical team in an acute setting over a period of time – day shift)* | | | | | | |
| **CBDs: minimum 1, suggest 4** *(Demonstrate leadership in decision making and management of patient care)* | | | | | | |
| **DOCS: mandatory 5/level** *(Letters – referral/ clinical/ discharge, medical reports, medical notes)* | | | | | | |
| **DOPS** *(Demonstrate evolving expertise and ability to teach and supervise junior colleagues)* | | | | | | |
| **HAT** *(Demonstrate leadership in managing team to maximise patient safety, minimise risk and prioritise and action relevant clinical tasks)* | | | | | | |
| **LEADER: mandatory 1/training year** *(Demonstrate leadership in improving own & team performance and improving NHS clinical systems )* | | | | | | |
| **Mini-CEX minimum 1, suggest 4** *(Demonstrate clinical leadership in providing good clinical care)* | | | | | | |
| **Safeguarding CBD: mandatory 1/ training year** *Demonstrate ability to take overall responsibility in managing safeguarding issues in CYP* | | | | | | |
| **DEVELOPING PROFESSIONAL EXPERTISE, ANALYSING & EVALUATING KNOWLEDGE, TEACHING & DEVELOPING OTHERS**  **Eportfolio: Set learning objectives regularly through the year. Attend educational events in all GPCs during each level.** | | | | | | |
| **Must demonstrate progress in all the clinical GPCs below in each training year** | | | | | | |
| **RCPCH (GPCs)** | **PDP** | **CPD** | | **Development and skills log** *(Examples in italics)* | **Assessments** | |
| **Values & behaviours**  *Reflection* |  |  | | ***Reflection on MSF essential***  *Demonstrate contribution to developing others* | *Mini-CEX, MSF* | |
| **Communication**  *Presentations, teaching feedback* |  |  | | *Deliver oral presentations* | *Mini-CEX/DOC MSF* | |
| **Clinical Procedures**  *Skills log* |  |  | | *Demonstrate proficiency in skills and ability to teach* | *DOPS, MSF (Mini-CEX)* | |
| **Patient Management**  *Clinics, case notes, clinical questions* |  |  | | *Co-ordinate care of complex patients, lead ward rounds* | *CBD/ Mini-CEX MSF, CSTR* | |
| **Health Promotion Illness Prevention**  *Teach, reflect, governance* |  |  | | *Clinical encounters and other professional activities: (health education, teaching life support skills, patient information leaflets)* | *CBD* | |
| **Safeguarding**  *Safeguarding* |  |  | | *Contribution to strategy meetings, and legal proceedings* | *Safeguarding CBD* | |
| **Patient safety & safe prescribing**  *Governance, reflection* |  |  | | *Risk management, incident grading, review of critical incidents, contribute to clinical governance, and morbidity and mortality reviews* | *CBD/ Mini-CEX* | |
| **Upload certificates in Skills log and Certified courses for mandatory courses: APLS NLS/ARNI Safeguarding level 3** | | | | | | |
| **Must demonstrate progress in at least 2 of the GPCs below in each training year and all 4 within level 3**  **You must evidence this via Assessments and entries in your Development log** | | | | | | |
| **RCPCH (GPCs)** | **PDP** | **CPD** | | **Development and skills log *(Examples in italics)*** | **Assessments** | |
| **Quality Improvement**  *Governance, management* |  |  | | *Lead, supervise or complete a QI project* | *Governance section - CSTR* | |
| **Leadership & team-working**  *Leadership & management* |  |  | | *Lead a team to complete a defined project* | *LEADER* | |
| **Education & Training**  *Teaching* |  |  | | *Teaching, reflection on feedback , doing SLEs for juniors* | *Mini-CEX* | |
| **Research**  *Research* |  |  | | *Clinical questions: critical appraisal and comment on how the study could be improved, journal club presentations, contribution to research & publications* | *CBD* | |
| **Also demonstrate your achievements is these professional activities** | | | | | | |
| **Presentations** *(essential in each training year)* | | | *Include feedback and evidence of improving skills* | | |  |
| **Publications** *(desirable in each training level)* | | |  | | |  |

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| **ARCP outcome**  **Gen….…Grid……….**  **Date…………….………**  **Reviewer………………**  **CCT date……..……...** | **Feedback** | **SMART objectives - list GPCs for next year** |