|  |
| --- |
| **Standards for Level 3 Training:**  **DEVELOP PROFESSIONAL EXPERTISE, ANALYSE & EVALUATE KNOWLEDGE, TEACH & DEVELOP OTHERS** |
| **ARCP folder (Documents) Mandatory evidence** |
| **Form R**  Declarations, Concerns N/ Y: Reflections TOOT …… days **GMC survey receipt,** **Curriculum vitae,** **Completed CCT calculator** |

|  |  |
| --- | --- |
| **Previous ARCP** date……………….  Outcome……… CCT date ……………… | Any concerns? Have the objectives set been met? |

|  |  |  |  |
| --- | --- | --- | --- |
| **SUPERVISION MEETINGS & REPORTS: number of meetings per 6 month clinical placement/ calendar year same for FT and LTFT doctors** | | | |
|  | **CLINICAL SUPERVISION (3 meetings/6 months calendar placement)** | | **EDUCATIONAL SUPERVISION (3 times/year)** One meeting may be via audio/ video phone |
| **CS Trainer’s report** | *CSTR post 2 in previous year if completed after previous ARCP* | |
|  | **Post 1 WTE months………………………...**  **Location………………………………………….** | **Post 2 WTE months…………………..……..**  **Location……………………………………………** | *Long term career goals:* |
| **Initial meeting and PDP** | Essential | Essential | Essential |
| **Mid-point review** | Essential | Essential | Essential |
| **End of**  **Term** | Essential |  | Essential |
| **Trainer’s report** | Essential |  | Essential |
| **CSAC progression form** | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **ASSESSMENTS Essential to do:** mandatory WPBAs- complete learning objectives; MSF & START- reflect on and address feedback  At least one of each mandatory WPBA **must** be by consultant or senior SSAG/ speciality doctor  Demonstrate progress by reflection, SMART PDPs/goals, and completing objectives | | | | | | |
| **\*MSF 1/per calendar year (not training year) unless OOP** | | | | | | |
| **START (ST7) feedback:** *Meet with educational supervisor: develop SMART PDPs and complete objectives through WPBAs & development log* | | | | | | |
| **Safeguarding CBD: mandatory 1/ training year** *Demonstrate ability to take overall responsibility in managing safeguarding issues in CYP* | | | | | | |
| **LEADER: mandatory 1/training year** *Demonstrate leadership in improving own & team performance and improving NHS clinical systems* | | | | | | |
| **DOCS: mandatory 5/level** *Letter – referral/ clinic/ discharge, medical reports, medical notes- highlight key issues & give clear recommendations* | | | | | | |
| **CBDs: minimum 1, suggest 4** *Demonstrate leadership in decision making and management of patient care* | | | | | | |
| **Mini-CEX minimum 1, suggest 4** *Demonstrate clinical leadership in providing good clinical care* | | | | | | |
| **HAT** *Demonstrate leadership in managing team to maximise patient safety, minimise risk and prioritise and action relevant clinical tasks* | | | | | | |
| **ACAT** *Demonstrate leadership skills in managing clinical team in an acute setting over a period of time – day shift* | | | | | | |
| **DOPS** *Demonstrate evolving expertise and ability to teach and supervise junior colleagues* | | | | | | |
| **Level 3 Standards: DEVELOP PROFESSIONAL EXPERTISE, ANALYSE & EVALUATE KNOWLEDGE, TEACH & DEVELOP OTHERS**  **Set and review learning objectives regularly through the year. Attend educational events in all GPCs during each level.** | | | | | | |
| **Must demonstrate progress in all the clinical GPCs below in each training year** | | | | | | |
| **GPCs:** *Entries in Dev log* | **PDP** | **CPD** | | **Development and skills log** *(Examples in italics)* | **Assessments** | |
| **Values & behaviours**  *Reflection* |  |  | | *Demonstrate independent practice and leadership, apply knowledge of legislation* | *Mini-CEX, MSF, CSTR, ESTR* | |
| **Communication**  *Presentations, teaching feedback, reflection* |  |  | | *Model and teach effective verbal and written communication in complex and challenging scenarios* | *Mini-CEX,DOC MSF* | |
| **Clinical Procedures**  *Skills log* |  | *APLS, NLS/ARNI* | | *Demonstrate leadership and competence in the full range of skills and ability to support juniors* | *DOPS, MSF (Mini-CEX)* | |
| **Patient Management**  *Clinics, case notes, clinical questions, reflection* |  |  | | *Make independent decisions with CYP, co-ordinate, lead and supervise holistic care of complex patients* | *CBD, Mini-CEX MSF, CSTR, ESTR* | |
| **Health Promotion & Illness Prevention**  *Teach, reflect, governance* |  |  | | *Contribute to health care systems at a management level (Regional Networks/ Boards, business case)* | *CBD, LEADER* | |
| **Safeguarding**  *Safeguarding, reflection* |  | *Level 3 training* | | *Contribution to strategy meetings, and legal proceedings* | *Safeguarding CBD* | |
| **Patient safety &**  **Safe prescribing**  *Governance, reflection* |  | *On-line learning course* | | *Contribute to investigating and resolving serious incidents & improving safety, communicate this to CYP/ families; Safe prescribing in complex situations* | *CBD, Mini-CEX, START* | |
| **Upload certificates in Skills log and Certified courses for mandatory courses: APLS NLS/ARNI Safeguarding level 3** | | | | | | |
| **Must demonstrate progress in at least 2 of the GPCs below in each training year and all 4 within level 3**  **You must evidence this via Assessments and entries in your Development log** | | | | | | |
| **RCPCH (GPCs)** | **PDP** | **CPD** | | **Development and skills log *(Examples in italics)*** | **Assessments** | |
| **Quality Improvement**  *Governance, management* |  |  | | *Lead, supervise or complete a QI project (in response to targets)* | *Governance section - CSTR* | |
| **Leadership & team-working**  *Leadership/ management* |  |  | | *Lead MDT in complex and challenging situations, work with other health care organisations* | *LEADER, MSF* | |
| **Education & Training**  *Teach, reflect on feedback and WPBAs for others* |  | *Teaching/ supervision courses* | | *Critical appraisal of education, provide supervision and mentorship, use WPBAs as a formative tool* | *Mini-CEX* | |
| **Research**  *Research, clinical question Journal club feedback* |  | *Good Clinical Practice* | | *Lead in the development of evidence based guidelines, participation in research and presentation of research output* | *CBD* | |
| **Also demonstrate your achievements is these professional activities** | | | | | | |
| **Presentations** *(essential in each training year)* | | | *Include feedback and evidence of improving skills* | | |  |
| **Publications** *(desirable in each training level)* | | |  | | |  |

|  |  |  |
| --- | --- | --- |
| **ARCP outcome**  **Gen….…Grid……….**  **Date…………….………**  **Reviewer………………**  **Revised CCT date ………….…..………….** | **Feedback** | **Recommend SMART objectives for next year** |