|  |
| --- |
| **Standards for Level 3 Training:****DEVELOP PROFESSIONAL EXPERTISE, ANALYSE & EVALUATE KNOWLEDGE, TEACH & DEVELOP OTHERS** |
| **ARCP folder (Documents) Mandatory evidence** **Form R**  Declarations, Concerns N/ Y: Reflections TOOT …… days **GMC survey receipt,** **Curriculum vitae,** **Completed CCT calculator**  |

|  |  |
| --- | --- |
| **Previous ARCP** date……………….Outcome……… CCT date ……………… | Any concerns? Have the objectives set been met? |

|  |
| --- |
| **SUPERVISION MEETINGS & REPORTS: number of meetings same for FT and LTFT doctors, also applies if doctor remains in same post.** |
|  | **CLINICAL SUPERVISION (3 meetings/6 months calendar placement)** | **EDUCATIONAL SUPERVISION**(3 meetings/year are essential, mid-point review may be via telephone) |
|  | **Post 1 WTE months………………………...****Location………………………………………….** | **Post 2 WTE months…………………..……..****Location……………………………………………** |
| **Induction meeting**  | Essential, may add goals to PDP | Essential, may add goals to PDP | **Induction meeting and PDP:** Essential |
| **Mid-point review** | Recommended | Recommended | Essential  |
| **Trainer’s report****End of** **Post review** | CS Trainer’s report essential | CS Trainer’s report essential (Mid-point review will be noted if end of post review meeting not yet done.) | ES Trainer’s report essential |
| **START (ST7) feedback:**  *Review with educational supervisor*  D*evelop SMART PDPs*  *Complete objectives through WPBAs & development log* |
| **CSAC progression form (for doctors in Grid training)** |

|  |
| --- |
| **ASSESSMENTS & MSF**: Reflect on feedback. Demonstrate progress via developing SMART PDPs/goals, and achieving objectives.At least one of each mandatory WPBA **must** be by consultant or senior SSAG/ speciality doctor. **Tag RCPCH domains and level.**  |
| **MANDATORY ASSSEMENTS:****\*MSF 1/per calendar year (not training year) unless OOP****Safeguarding CBD: mandatory 1/ training year** *Demonstrate ability to take overall responsibility in managing safeguarding issues in CYP***LEADER: mandatory 1/training year** *Demonstrate leadership in improving own & team performance and improving NHS clinical systems* **DOCS: mandatory 5/level** *Letter – referral/ clinic/ discharge, medical reports, medical notes- highlight key issues & give clear recommendations* |
| **CBDs: minimum 1, suggest 4** *Demonstrate leadership in decision making and management of patient care***Mini-CEX minimum 1, suggest 4** *Demonstrate clinical leadership in providing good clinical care***HAT** *Demonstrate leadership in managing team to maximise patient safety, minimise risk and prioritise and action relevant clinical tasks***ACAT** *Demonstrate leadership skills in managing clinical team in an acute setting over a period of time – day shift***DOPS** *Demonstrate evolving expertise and ability to teach and supervise junior colleagues* |
| **Level 3 Standards: DEVELOP PROFESSIONAL EXPERTISE, ANALYSE & EVALUATE KNOWLEDGE, TEACH & DEVELOP OTHERS**Set and review learning objectives regularly through the year. Attend educational events in all GPCs during each level.Present evidence via Assessments and entries in Development and Skills Log. Tag RCPCH domains and level. |
| **Mandatory courses evidence (Skills log & Certified courses):**  APLS NLS/ARNI Safeguarding level 3 |
| **Must demonstrate progress in all the clinical GPCs below in each training year – Tag RCPCH domains and level** |
| **GPCs:** *Entries in Dev log* | **PDP** | **CPD** | **Development and skills log** *(Examples in italics)* | **Assessments**  |
| **Values & behaviours***Reflection* |  |  | *Demonstrate independent practice and leadership, apply knowledge of legislation* | *Mini-CEX, MSF, CSTR, ESTR* |
| **Communication***Presentations, teaching feedback, reflection* |  |  | *Model and teach effective verbal and written communication in complex and challenging scenarios* | *Mini-CEX,DOC MSF* |
| **Clinical Procedures***Skills log*  |  | *APLS, NLS/ARNI* | *Demonstrate leadership and competence in the full range of skills and ability to support juniors* | *DOPS, MSF (Mini-CEX)*  |
| **Patient Management***Clinics, case notes, clinical questions, reflection* |  |  | *Make independent decisions with CYP, co-ordinate, lead and supervise holistic care of complex patients* | *CBD, Mini-CEX MSF, CSTR, ESTR* |
| **Health Promotion & Illness Prevention***Teach, reflect, governance*  |  |  | *Contribute to health care systems at a management level (Regional Networks/ Boards, business case)* | *CBD, LEADER* |
| **Safeguarding***Safeguarding, reflection* |  | *Level 3 training* | *Contribution to strategy meetings, and legal proceedings* | *Safeguarding CBD* |
| **Patient safety &** **Safe prescribing***Governance, reflection* |  | *On-line learning course* | *Contribute to investigating and resolving serious incidents & improving safety, communicate this to CYP/ families; Safe prescribing in complex situations* | *CBD, Mini-CEX, START* |
| **Must demonstrate progress in at least two of the GPCs below in each training year and all four within level 3** |
| **RCPCH (GPCs)** | **PDP** | **CPD** | **Development and skills log *(Examples in italics)*** | **Assessments**  |
| **Quality Improvement***Governance, management* |  |  | *Lead, supervise or complete a QI project (in response to targets)* | *Governance section - CSTR* |
| **Leadership & team-working***Leadership/ management* |  |  | *Lead MDT in complex and challenging situations, work with other health care organisations* | *LEADER, MSF* |
| **Education & Training***Teach, reflect on feedback and WPBAs for others*  |  | *Teaching/ supervision courses* | *Critical appraisal of education, provide supervision and mentorship, use WPBAs as a formative tool*  | *Mini-CEX* |
| **Research***Research, clinical question Journal club feedback* |  | *Good Clinical Practice* | *Lead in the development of evidence based guidelines, participation in research and presentation of research output* | *CBD* |
| **Additional observations:** |
| **ST8 – ready for CCT?** |
| **Exceptional achievements:** note in feedback in ARCP form |

|  |  |
| --- | --- |
| **ARCP outcome****Gen….…****Grid……….****Date…………….………****Reviewer………………****Revised CCT date ………….…..………….** | **Feedback** (Record on ARCP form)**Recommend and record SMART objectives for next year:** focus on goals required to complete level  |