

Chief Registrar Role: Training Pathways and Options

This document outlines the available options for resident doctors (ST4 or above) who wish to undertake the Chief Registrar role.

The role can be taken as Out of Programme (OOP) or Less Than Full Time (LTFT). This depends on funding arrangements and how much the role will contribute to training and meeting requirements of the Annual Review of Competence Progression (ARCP). If the employing Trust fully funds the role, OOP is preferred. If not fully funded, LTFT may be more appropriate.

1. Out of Programme (OOP)

Resident doctors may apply to take the Chief Registrar role as an Out of Programme experience. There are two main types:

- OOPT (Out of Programme for Training) if the role contributes to training.
- OOPE (Out of Programme for Experience) if the role is developmental and does not directly contribute to training.

Requests for Out of Programme Training for Chief Registrar posts must be agreed prospectively by the Royal College and/or Faculty and the GMC and may impact on the Certificate of Completion of Training (CCT) date.

Applications for OOP must be submitted at least 6 months before the proposed start date and within the designated submission window. If the post is not yet confirmed, a notice of intention should be submitted instead.

If an OOP application is made after the 6-month deadline, this must first be discussed with the Training Programme Director. Any late application must be accompanied by written evidence explaining why it falls outside the required timeframe.

<https://www.yorksandhumberdeanery.nhs.uk/faculty/medical-dental-training/specialty-training-programmes-useful-information>

2. Less Than Full Time (LTFT)

The Chief Registrar role can be undertaken by training LTFT and although not mandatory is the recommended route if not taking OOP. Resident doctors training LTFT must still meet the minimum 40–50% protected time requirement for the CR role. The minimum percentage of time in the clinical component of a post should not normally be less than 50% of full-time training. A change in training percentage will impact on the Certificate of Completion of Training (CCT) date and future ARCP dates. Contribution of the CR role towards achievement of generic competencies should be acknowledged when assessing change in CCT date.

LTFT applications should provide at least 16 weeks' notice. Where this is not possible an application should be made as soon as possible with supporting evidence as to why the required notice couldn't be given.

<https://www.yorksandhumberdeanery.nhs.uk/professional-support/policies/ltft>

Further information: [chief-registrar-programme-guidance-for-trusts.pdf](#)

Out of Programme (OOP) Pathway Flowchart

