

Information for Sponsored Trainees

Speaker: Jyothima Pippalapalli

What happens after I get my offer letter?

Teams involved with regards to your sponsorship:

- **HEE National Overseas Sponsorship Team**
- **Local HEE Office/ Lead Employer**
- **NHS Trust**

When to apply for CoS

- You will be contacted by HEE National Overseas Sponsorship Team via email.
- You will be provided log in details to the Overseas Sponsorship Portal.
- Where you need to complete all the information required for HEE to issue you with a CoS.

What documents do I need to apply for CoS

- Passport
- Current visa/BRP
- Pay slip/NIN proof
- Copy of medical degree certificate
- Evidence of GMC registration
- Offer letter or Oriel email for your post

How long it will take for my CoS to arrive

- You can only request CoS 3 months prior to your start date.
- Priority Order:
 - ✓ Expiry dates of current BRPs
 - ✓ Out of country applications
 - ✓ New applicants to HEE
 - ✓ Student switching to Tier 2 / Skilled Worker
 - ✓ Extensions of Tier 2 / Skilled Worker of those already sponsored by HEE

Other documents for visa application

- Criminal record certificate: if applying from outside UK
- Evidence of funds

Below link for more information

<https://www.gov.uk/health-care-worker-visa/documents-you-must-provide>

Can I apply for my Visa from UK after receiving CoS

It depends on type of Visa you currently are on:

- Tier 5: Need to go to your home country
- Tier 2 Visa you can apply from UK

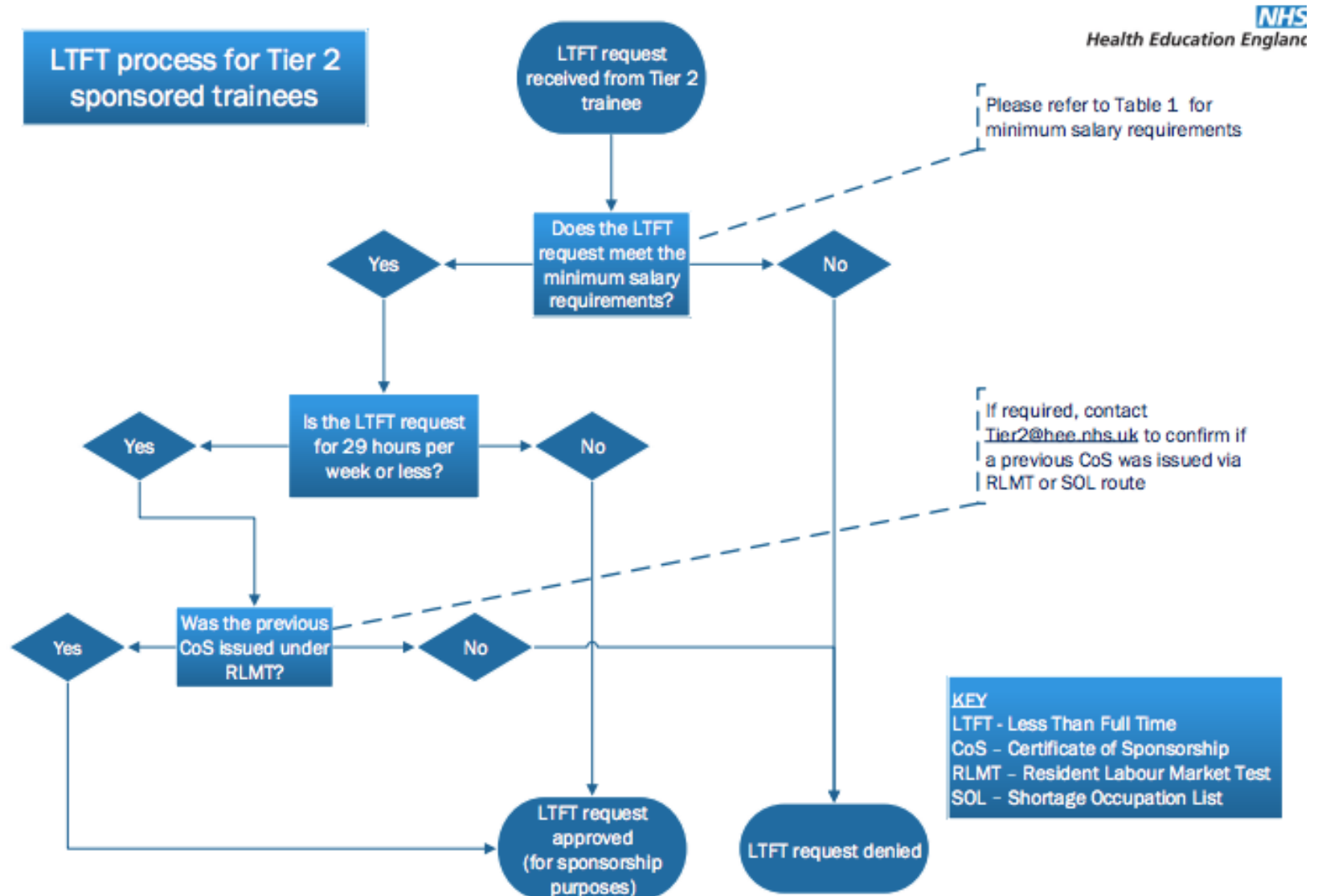


Refer to below link for more details about CoS:

<https://specialtytraining.hee.nhs.uk/Portals/1/Overseas%20Sponsorship/Skilled%20Worker%20FAQs%20v8.pdf?ver=xAFK6SV4dXlu5UHW4ZUdtg%3d%3d>

LTFT application

You can apply for LTFT as long as you satisfy minimum salary requirements



LTFT useful Links

Skilled Worker route: From 1st Jan 2021

<https://specialtytraining.hee.nhs.uk/Portals/1/Overseas%20Sponsorship/Minimum%20Salary%20Requirements%202021.pdf?ver=DtpFMhPVIqGK1SCUXgFDmw%3d%3d>

Tier 2 route: Before 1st Jan 2021

<https://specialtytraining.hee.nhs.uk/Portals/1/Overseas%20Sponsorship/LTFT%20for%20Tier%202.pdf?ver=2020-02-18-120147-027>

LTFT Calculator:

https://forms.office.com/pages/responsepage.aspx?id=K5Gn_5ewMUGcD9DoB1Wyq3Wvq9rtDgFIHbIsWf-JRFUMkZLVIVJUfY3WUs2NTRHQ09HVIBYRks4SC4u

Tier 2 Reporting Form

Notify HEE sponsorship team within 5 working days of change:

- Start date different from that mentioned in CoS
- Change in Immigration status
- Finished training earlier than expected
- IDT/LTFT/ILR approved
- Change of contact information
- Out Of Programme (OOP) application is approved
- Going on Maternity/Adoption/long term sick (>1month)
- Taking authorised unpaid leave
- Changed Speciality/resigned training

Link to access RF

https://forms.office.com/pages/responsepage.aspx?id=K5Gn_5ewMUGcD9DoB1Wyq3Wvq9rtDgFIHbIsWf-JRFUOTIBQzhYVEJNWE1PRTILRzIPTENJMFU0WS4u

OOP and Sponsorship

Depends on:

- Program within/outside UK
- If its for training/ Research/Career break/Experience.

More details in below link:

[https://specialtytraining.hee.nhs.uk/Portals/1/Overseas%20Sponsorship/Sponsorship%20OOP%20Guidance%20\(1\).pdf?ver=zw021BPG6NYUy1ATD5ghPQ%3d%3d](https://specialtytraining.hee.nhs.uk/Portals/1/Overseas%20Sponsorship/Sponsorship%20OOP%20Guidance%20(1).pdf?ver=zw021BPG6NYUy1ATD5ghPQ%3d%3d)

Special Situations

Contact the HEE National Overseas Sponsorship Team “sponsorship@hee.nhs.uk” for further information in below situations:

- On maternity leave at the time of starting training
- Needs extension of CoS
- Applying for ILR
- Something wrong in CoS
- Got new passport while CoS application in progress

For more general information with regards to sponsored trainees please refer to IMG document on the deanery website (below is the link)