

Education, Research and Innovation Bids - Organisation / Group Bid (June 2018)

Organisation / group bid for funding from Education, Research and Innovation Committee

Background Information

All applicants are referred to the '[Standards for Education, Research and Innovation Proposals](#)' when completing this application form.

Completing the Application Form

Although Health Education England will make every effort to liaise and assist applicants throughout the proposal process, no responsibility will be taken for applications that are incomplete, delayed or otherwise not submitted correctly.

All portions of the proposal form should be fully completed; incomplete forms will not be reviewed.

All bids will be assessed by the Review panel that meets twice a year. Closing dates for receipt of applications are 15 June and 15 November each year. Applicants will be informed of the decision by email following the panel meeting and all decisions are final.

Applications will not be accepted into the current round if they are not received by HEE before the deadline.

Further information

Applicants should also note that:

- This form should only be used for bids from organisations or for groups. Individuals applying for funding for themselves should use an alternative form [available here](#)
- If no indication is given as to alternative sources of funding which have been considered the application will be void
- If the application is not approved by the applicants employer the application will be void
- There is no lower limit on the amount which can be applied for, which must be indicated in £ sterling, but applications for groups or organisations may not be for more than £50,000.
- Successful funding awards must be claimed within the financial year in which it is awarded.

By clicking "next" and completing this application form, it is understood that you have read and agreed this guidance.

Saving your application

Please note you can save your application and come back to it at a later date by clicking on the "Finish Later" link at the bottom of the page, and following the required instructions.

Please note that exiting without clicking on this link with NOT save your work.

Organisation / Group bid for funding from Education, Research and Innovation Committee

I confirm that I am applying for funding on behalf of an organisation or group: * *Required*

Yes

No

Alternative funding sources

I confirm that I have explored and applied for other funding sources prior to making this application: *

Required

Yes

No

Please confirm below other funding sources you have explored and applied for:

About the applicant and their proposal

Title: * *Required*

Forename: * *Required*

Surname: * *Required*

Your organisation: * *Required*

[+ More info](#)

Your contact telephone number: * *Required*

Contact email address: * *Required*

How the proposal fits both locally and nationally (max score 4)

Please outline in a single paragraph a synopsis of the intervention you wish to be considered: * *Required*

Your answer should be no more than 1500 characters long.

Please outline up to four key benefits of your proposed intervention:

	Outline of benefit:
Benefit 1	<input type="text"/>
Benefit 2	<input type="text"/>
Benefit 3	<input type="text"/>
Benefit 4	<input type="text"/>

Please outline where this proposal sits when reviewed with other currently available resources available locally, regionally and/or nationally: * *Required*

Your answer should be no more than 1200 characters long.

Max 1200 characters (approx 200 words)

How this proposal links to learning needs (max score 10)

Does this proposal specifically reference a national (e.g. dementia training, genomics education etc) or local (e.g. a serious untoward incident or investigation etc) initiative? * *Required*

- Yes
- No

Please state the initiative(s) below, including an explanation of how this proposal places an emphasis on enhancing patient safety:

Your answer should be no more than 2400 characters long.

Max 2400 characters (approx 400 words)

How this proposal gives clarity to scope and the intended audience (max score 2)

This proposal is intended for: * *Required*

[+ More info](#)

Please select between 1 and 4 answers.

- Doctors
- Nurses / Midwives
- Allied Health Professionals
- Service users / carers / voluntary workers
- Other

If you selected Other, please specify:

Please explain how the target audience AND faculty will be engaged: * *Required*

Your answer should be no more than 1200 characters long.

Max 1200 characters (approx 200 words)

Please confirm the timeline for main milestones and completion of the project:

Your answer should be no more than 1200 characters long.

Max 1200 characters (approx 200 words)

Practical delivery of the proposal (max score 9)

Please give a brief description of how the learning programme will be **delivered** and made **sustainable** (include details of how servicing / consumables costs will be met): * *Required*

Your answer should be no more than 1200 characters long.

Max 1200 characters (approx 200 words)

Please confirm the total amount of funding bid for: * *Required*

Please describe a breakdown of this projected cost for your proposal: * *Required*

Your answer should be no more than 1200 characters long.

Max 1200 characters (approx 200 words)

Please outline the learning outcomes of the intervention below:

	Summary of learning outcome	How this learning outcome be achieved
Learning outcome 1	Max 600 characters (approx 100 words)	Max 1200 characters (approx 200 words)
Learning outcome 2	Max 600 characters (approx 100 words)	Max 1200 characters (approx 200 words)
Learning outcome 3	Max 600 characters (approx 100 words)	Max 1200 characters (approx 200 words)

Proposed evaluation (max score 5)

There must be a clear evaluation process for this intended proposal (including ensuring appropriate return on investment). Please describe this here: * *Required*

Your answer should be no more than 2400 characters long.

Max 2400 characters (approx 400 words)

Approval and Declaration

I can confirm that: * *Required*

Please select exactly 4 answer(s).

- I have authorisation to apply for this funding to Health Education England (HEE) across Yorkshire and the Humber's Education Research and Innovation Committee, on behalf of my organisation,
- The proposal will benefit those working to provide care for NHS patients in Yorkshire and the Humber
- This bid is not for more than £50,000
- My organisation are able to claim any funding awarded in this financial year (1 April 2018 - 31 March 2019)

Your application must have the educational support of your organisation, this could be from your Medical Education Centre via your Director of (Postgraduate) Education or (Medical) Education Manager or via your Learning and Development department via your Head of Learning and Development or the Learning and Development Manager. **Please provide details of the person in your organisation who is most appropriate to provide approval for this bid, and whom you have ALREADY gained support from for this application:**

[+ More info](#)

	* <i>Required</i>
Full Name of approver:	<input type="text"/>
Position / role of approver in your organisation:	<input type="text"/>
Approver's email address:	<input type="text"/>
Approver's telephone number:	<input type="text"/>

I confirm that: * *Required*

Please select exactly 3 answer(s).

- I have already gained approval from the above named individual to bid for this funding. they have seen this application
- I will ensure that I send a copy of my application to them for their information
- I am aware that the details of this application may be shared with this individual

Thank you

Thank you for completing this application form. Your application will be sent to the panel for review after the closing date.

We recommend you print a copy of your receipt and **download a copy of your application form now** as evidence of submission as these may be required if there were any queries about your application.

Without this evidence of submission, if your application is not received (e.g. due to a fault in the form) we would not be able to accept your application.

Please see our [website](#) for further details on closing dates and how applications are ranked.
