

West Yorkshire Foundation School (WYFS)

Individual Placement Description – Obstetrics & Gynaecology

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| Grade | Foundation Year 2 |
| Placement / Post Number | Obstetrics & Gynaecology YHD/RCD01/040/FP2/001 and YHD/RCD01/040/FP2/002 |
| Department | <p>The Obstetric Department consists of:</p> <p>Eight Consultant Obstetricians and Gynaecologists 4 SAS doctors , Two LAS doctors Four full-time specialty doctors Two FY2 Four GP specialty trainees Surgical care practitioner trainee</p> <p>The maternity unit has a Delivery Suite with 6 labour rooms, four bedded observation bay and bereavement suite. Antenatal and postnatal patients are cared for on Pannal Ward which adjoins the Delivery Suite. There is a purpose built antenatal clinic with ultrasound facilities and a Maternity Assessment Centre for out-patient assessment and management of any referrals from the community, ANC and from patients themselves.</p> <p>Gynaecology in-patients are cared for on Wensleyday Ward Most consultants have a Main theatre or Day Surgery Unit list on a weekly basis. Gynaecology outpatient clinics run in the main outpatient clinic. There is a purpose built Women’s Unit where colposcopy and outpatient hysteroscopy/vulval/pessary clinics run. Early Pregnancy Assessment Unit runs Sunday – Friday.</p> <p>There is a high standard of care within the department reflected in National reports.</p> |
| Type of work to expect and learning opportunities | To work as part of a team in order to support and help to provide patient centered care to women accessing the services. |

Supporting Professional Activities

- Participate in and contribute towards the training programme of colleagues, students and other health care professionals e.g. ad hoc training and supervision, tutorials and lectures.
- Keep up-to-date records to satisfy continuous professional development requirements.
- Attend mandatory training including an Obstetric Emergency Skills Day and CTG training
- Contribute to medical audit projects.
- Work within the clinical governance framework as agreed within the Trust.
- Undertake research as directed by the consultant for the speciality.
- Ensure regular meetings with educational supervisor & timely completion of e-portfolio.
- Attend generic skills training programme.
- Attend half day release programme within WYFS
- Opportunity to attend departmental teaching in other specialties

Educational Opportunities:

This post is recognised by and approved by the Postgraduate Dean for postgraduate training. The Postgraduate Dean has confirmed that this post and/or programme has the required educational and staffing approval.

- Experience in the assessment and treatment of the acutely ill patient
- To understand the working of the multidisciplinary team caring for surgical patients and each individual's role and input
- Departmental clinical meeting & presentations by junior and senior staff from within and outside of the department on a range of topics relevant to Obs/Gynae.
- Quarterly perinatal morbidity and mortality meeting with paediatrics
- CTG workshops/case studies
- Gynaecology Oncology MDT
- Clinical governance session monthly covering audit, guidelines, incident reporting etc
- Regular meetings with educational supervisor

There is a purpose built postgraduate medical centre with a good medical library and a large selection of current journals.

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| | <p>You will be required to attend the Foundation Professional Development Programme and to maintain the Foundation Portfolio.</p> <p><u>Audit Projects</u></p> <p>Medical audit is an area in which junior staff, particularly those applying for Specialist Registrar posts, are expected to have experience. It is expected that the FY1's and FY2's will undertake and present at least one audit project each.</p> <p>Additional Responsibilities</p> <ul style="list-style-type: none"> • Compliance other trust policies relating to HDFT |
| Where the placement is based | Harrogate District Hospital |
| Educational Supervisor(s) for the placement | To Be Confirmed |
| Clinical Supervisor(s) for the placement | To Be Confirmed |
| Training Programme Director for the placement | Dr Natalia Gunaratna |
| Main duties of the placement | <p>Direct Clinical Care</p> <ul style="list-style-type: none"> • To clerk and initiate investigation and management of admissions • To ensure their consultant's patients are reviewed daily • To provide in patient care and ward cover • To assist in acute and elective theatre cases • To provide medical cover to Delivery Suite and to assist in Obstetric Theatre • To dictate discharge summaries and review results where appropriate • To attend consultant ward rounds • To attend and participate in departmental meetings • To attend outpatient clinics • To provide medical cover to Early Pregnancy Unit and on the Maternity Assessment Centre <p>Foundation doctors are expected to be flexible in their working arrangements.</p> <p>Out of Hours Working</p> <ul style="list-style-type: none"> • The rota is full shift • Day/evening shifts covered will include 08:00 – 16:00, 9.00 – 17.00/30. 08:00 – 20:30 and 20:00 – 08.30 |

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| | <ul style="list-style-type: none"> The Doctor may be required to deputise from time to time for absent colleagues, and exceptionally to perform additional duties in occasional emergencies and unforeseen circumstances to ensure the safe running of the Department. <p>Additional Information</p> <ul style="list-style-type: none"> The Doctor will be entitled to Annual and Study leave in accordance with the Terms & Conditions of Service. Dates of leave must be approved by a Consultant and for the majority of the time be incorporated into the rota. |
| <p>Typical working pattern in this placement</p> | <p>See above</p> |
| <p>Employer information</p> | <p>Additional information</p> <p>The Doctor will be entitled to Annual and Study leave in accordance with the Terms & Conditions of Service. Dates of leave must be approved by a the college tutor or clinical lead and the rota co-ordinator at least 6 weeks in advance. The Doctor may be required to deputise from time to time for absent colleagues, and exceptionally to perform additional duties in occasional emergencies and unforeseen circumstances to ensure the safe running of the Department.</p> <p>This appointment shall be governed by the Terms and Conditions of Service for Hospital Medical and Dental Staff, as amended from time to time.</p> <p>The post holder is expected to adhere to Trust policies and procedures and relevant legislation including the requirements of any professional bodies attend mandatory training as identified by the Trust.</p> <p>The post holder must maintain the confidentiality of information about patients' staff and Trust business in accordance with the Data Protection Act 1998 and Caldicott principles.</p> <p>In order to comply with the Health Act 2006 (Code of Practice for the Prevention and Control of Health Care Associated Infections) it is the responsibility of every member of staff to prevent and control the spread of infection following the Trust's infection control policies. These are available on the intranet in the document library under clinical policies and guidelines, infection control.</p> <p>The Trust has adopted an equal opportunities policy and all employees must be aware of their obligations to abide by the spirit and nature of the policy to avoid direct and indirect discrimination.</p> |

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| | <p>You will have a duty to familiarise yourself with the relevant Policies and Procedures, i.e.</p> <ul style="list-style-type: none">○ Health & Safety Policies○ Risk Management Policies○ Infection Control Policies○ Data Protection and Confidentiality Policies |
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It is important to note that this description is a typical example of your placement and may be subject to change.