Dear FD/ES,

Please find attached to this email a guide detailing the clinical experience recommendations and various assessments that should be completed by IRCP. The following information will help you prepare for IRCP.

Patient Structured Questionnaires - December/January (completed by IRCP)

There are various methods for collating patient feedback, please start this process in December and follow the portfolio instructions for whichever method is most suitable to your practice environment.

Second MSF – January/February (completed by IRCP)

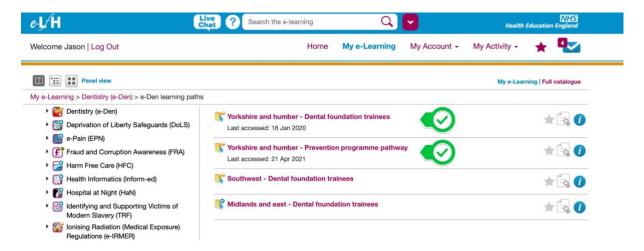
Please send invites for the second MSF in January, your TPD may need to open a second MSF to initiate this process.

Buddy Dental Case Based Discussion Assessments (Virtual) (completed by IRCP)

FDs are expected to receive two DCbD from buddy ES's, the DCbD should include cases that involve a demonstration of treatment planning skills.

E-Learning

Completion of SCRIPT Modules (evidenced within Portfolio) Completion of e-Ifh Yorkshire and Humberside modules (x2)



IRCP (RCP Stage 1): March 2nd / 3rd 2023

PLEASE ENSURE THE ES REPORT with FD COMMENTS ARE COMPLETED BEFORE Monday 20th FEBRUARY 2023.

ES IRCP Report

The ES report provides an essential evidence-based summary of the progress the FD is making during DFT. There are two components of the ES report, the standard report, and the supplemental report.

For IRCP purposes, the supplemental report should only be completed for IRCP in the following scenarios:

- 1. Your FD had concerns raised at ESR
- 2. Your FD has concerns since ESR

For all other circumstances the standard ES IRCP report will be sufficient. Once the ES report has been completed the FD should provide comments, before the report is reviewed by your TPD.

IRCP Outcomes

The IRCP (Interim Review of Competency Progression) panels will be sitting 2nd and 3rd March. The purpose of this <u>formative</u> RCP process is to give guidance on areas for you to focus on for the remaining part of the DFT year. It will also recognise the progress you have made so far.

There are three possible outcomes for this IRCP.

Outcome 1: Achieving Progress at the expected rate

Outcome 2: Areas of development required before completion

Outcome 5: Incomplete evidence presented

When the panels sit, they will only have the information within the portfolio to base recommendations on, if areas are incomplete then you are likely to receive an Outcome 5 which could raise a possible professionalism/engagement concern. To help you prepare, the table below details the minimum requirements. Please pay particular attention to recording your own learning needs.

Portfolio Requirements

Portfolio Item	Requirements for IRCP
ADEPT	Minimum of 9 ADEPTS* (+ learning needs)
	(See attached guide for clinical coverage)
DCbD	Minimum of 6 DCbD (inc. Buddy DCbD)* (+
	learning needs)
	(see attached guide for clinical coverage)
Learning Agreement and relevant and indicated	Completed
Learning needs created.	
Induction to Practice	Completed
Pre-DFT Clinical Experience	Completed with any relevant learning needs
	documented within the portfolio
DOPS/Simulation	Completed (see attached guide)
ESR (Early Stage Review)	Completed with any relevant learning needs
	documented within the portfolio
Clinical Experience Log	Up to date
Complex Treatment Log	Up to date (please ensure complex log matches
	clinical experience log)
Reflective Log	At least 11 reflections should be recorded, with
	any learning needs identified being reflected
	within the portfolio and relevant PMLD
Study Day Log	Up to date with PMLD evidence
Tutorial Logs	Minimum of 20 recorded with PMLD evidence
PSQ (Patient Questionnaires)	Responses summarised and uploaded to
	the epdp with ES comments within IRCP report
MSF x2 (one before ESR and one before IRCP)	Completed with comments from ES
	within IRCP report
Record Keeping Audit	Completed with any appropriate learning needs
	identified and recorded
Adverse Incident Reports	Completed where indicated with appropriate
Detient Compleints	learning needs/reflection and outcomes
Patient Complaints	Completed where indicated with appropriate
Clinical Activity Log	learning needs/reflection and outcomes
Clinical Activity Log	Month by month record of UDAs completed
	based on practice software and BSA data ** 300 UDA's are the 'recommended' activity.
Interim ES Papart	Completed by IRCP in conjunction with
Interim ES Report	timescales defined by your TPD, this report will
	also include your own comments on your
	progress so far.
e-Learning	SCRIPT Completion certificates for all Modules
C Learning	completed + any further e-learning completed
	Completed i any further e-learning completed

- * If ADEPTS/DCbD indicate areas for development then a learning need should be identified within the portfolio and a plan for the ADEPT/DCbD to be repeated to evidence satisfactory progress.
- ** BSA data should be uploaded from COMPASS, please follow this link (https://youtu.be/tYnj_mKQzpo) for an explanation of the format of this report, please choose to export the report as a PDF and use the contract year 2021/22 (IMPORTANT: please download this report w/c 21st February 2022, to ensure the figures are as up to date as possible)

Clinical Experience Recommendations

3 or more from any type
4 or more from any type
4 (one a multi-rooted tooth – ideally a molar)
1 or more (difficult extraction including division of roots), observed by ES as an ADEPT
40 or more restorations (not including GIC) - to include minimum of 5 paediatric restorations (not including GIC)
1 or more
20 or more with at least 75% of these as adult extractions
300 or more
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New patient Examination (Adult and Child)
ID Block
Placement of rubber dam
Simple Restoration
Extraction (Simple)
Endodontic Access
Pulp Extirpation
Surgical / Root division extraction
Preparation of tooth for crown / onlay
Triage