**TEF 21/6/21 – Summary and Minutes**

**Present –** Annabelle Carter (chair), Alex Damazer, Lauren Harkin, Lucy McCabe, Nick Weatherley, Opeoluwa Adeniran, Pete Webster, Rammina Yassaie, Stuart Stokes.

**Apologies –** Sidra Chaudhry, Ashkan Sedeh

**Main Actions**

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| **Action** | **Deadline** | **Nominated Member** |
| Draft statement/letter to Jon Cooper detailing our concerns regarding training recovery, trainee wellbeing and support available to trainees | 22/6/21 | First draft = NW |
| 6/6/21 | Comments and review = ALL |
| 9/6/21 | Send to JC |
| Communication newsletter to trainees (joint with Jon Cooper) – training recovery plan and timeline, TEF promotion/awareness, exception reporting promotion, ARCP outcomes and ability to challenge/question  | 20/7/21 | AC Including response to above communication |
| Wayfinder OR alternative questionnaire  | ASAP | AC to liaise with JC |
| Contact individual trust IT departments regarding screensavers etc. within trusts | 20/7/21 | ALL to contact own trust |
| Contact JDF and BMA reps to disseminate information | 20/7/21 | RY |
| Questionnaire development – training recovery/ARCP outcomes | 30/6/21 | SS |

**Training Recovery Strategy Discussion**

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| **General Discussion** | **Actions** |
| * JC to contact trainees directly to promote exception reports/educational exception reports
* Repercussions for trusts if trainees not supported in their training recovery – is that removal of trainees? Is that financial? – HEE need a plan. Needs a written plan/response.
* Mandatory training overview and course numbers – need to ensure that supply meets demand for ALL trainees
* HEE courses need to be provided with places made available WITHIN a rota period (ie/6 months) to enable trainees to book with knowledge of rotas/logistics/study leave
* Some specific HEE courses need increased numbers – there is no availability for trainees who need to attend specific courses prior to CCT/progression (train the trainer as a specific example)
* HEE to intervene on local requirements for ARCP/CCT – requirements should match the national/college requirements. ?require schools to suspend any local requirements for trainees to attend HEE courses for the next 24 months.
* Training needs to be individualised. This includes all aspects of training – including courses. If you can prove you meet the curriculum requirements without attending a specific course then this should be sufficient without undue and stressful additional requirements.
* Pathway for trainees to report when surgical opportunities are missed/deprived of specific training opportunities OR sacrificed training opportunities for service provision
* SDT time equivalent for ALL trainees at ALL grades
* Specific training/supervision/mentoring on tele/video consultations – learn from GP training, use existing portfolio GPs to support this?
 | * Written communication demanding a written response
* Trainee representative at trust/school meetings to plan training recovery and trainee support/the spending of any funds
* Ability to document and upload our requirements from HEE and their response – formal written documents with transparency
* Ask how money filters through?
* Email Chloe/Maxcourse regarding courses and places
* Review GP school documents/guidance on consultation skills (especially tele/video consultations)
* Questionnaire about training and how it has been impacted – and trainee ideas for how to aid training recovery – identify themes and patterns within that
* JC/Forum letter: training recovery plus questionnaire, TEF promotion/awareness, exception reporting, ARCP outcomes and does this meet what you wanted and/or expected
* Contact school reps and JDF/BMA reps to disseminate information about the forum

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**Dissemination of Information – Group Brainstorming**

* Unofficial twitter handle (without linking to HEE)
* Need a social media/tech lead within the executive forum - ?a new post ?linked to exiting posts (locality leads)
* Relevant topics at that time
* Inclusivity and based on requests
* Monthly/Bimonthly newsletter to all trainees – summary of activities, you said we did,
* Emails as an initial awareness with links within it - ?replace the webinar with newletters by email as a different way to get the message out, advertise vacancies within this
* A recorded interview with JC to show that he cares and is interested in training – make him visible – what does he think of the forum? Why does it exist? What does he hope for?
* First newsletter with links “Improve your Training” – needs a date set – include some introduction AND some you said we did content.

**Other Notes**

* NW leaving (due to CCT) – November 2021 – South Locality post to be advertised
* AS leaving August 2021 – West Locality post to be advertised
* RY – OOPE August 2021 with FMLM – ?can remain in post on TEF during that time
* Secretary post being advertised
* Need for tech/social media post (either stand alone or combined with existing post)
* Summary of training/education in schools:
	+ Resp = TPD time cut, trainees have organised a full teaching rota
	+ Gen Surg = Better organised than previously with protected time
	+ GP = Protected time
	+ O+G = Missed a year of teaching, courses organised next year but insufficient provision of places to meet the requirements
	+ Dentists = Planning all own teaching
	+ Paeds = Protected time
	+ Neurosurg = Some concerns over accessing training in the private sector
	+ Psych = 1hr per week protected time