**Leadership and Quality Improvement (QI) Development Lead: Role Descriptor**

***Note: Successful applicants will be required to attend a personal leadership development and training day in London on 6 February 2019.***

**Accountable to:** Immediately accountable to local Head of School with reporting and accountability through the local Emergency Medicine School Board (or equivalent)

**Working with:** National and School Leadership Development Leads, local Specialty Tutors, TPDs and supervisors, trainees, external providers

**Role Summary**

The Leadership and QI Development Lead will work with Local Leadership Development Leads and the EM Leaders Programme Steering Group to implement the delivery of leadership development for all EM trainees.

The Leadership and QI Development Lead will focus on development of leadership through quality improvement as part of the wider EM Leaders Framework.

**The Leadership and QI Development Lead will play a key role in terms of supporting and developing local faculty to ensure delivery of the quality improvement elements within the EM Leaders framework. As such, the delivery is undertaken in conjunction with local faculty, supported and facilitated by the Leadership and QI Development Lead.**

**Date of commencement:** As soon as possible

**Duration of appointment:** until 31 March 2020 (renewable subject to funding)

**Backfill arrangements / time commitment:** 1 PA per Lead

**Appointment arrangements:** The appointment process will be led by the Head of School of Emergency Medicine or their nominated deputy

**Person Specification**

Essential:

* Consultant level experience;
* FRCEM and CCT holder;
* Experience of teaching and / or facilitating;
* Committed to own personal leadership development journey;
* Experience of delivery of quality improvement in education and training;
* Experience of leading teams.

Desirable:

* Educational or leadership background- certificate, diploma, masters

Duties:

The Leadership and QI Development Lead will focus on development of leadership through quality improvement as part of the wider EM Leaders Framework. The Leadership and QI Development Lead will:

* Work closely with project group to develop the structure and content of the EM Leaders Programme, with a focus on QI science;
* To be responsible for local direction and delivery in terms of quality improvement;
* Lead on delivery of faculty training in quality improvement, highlighting leadership components within quality improvement projects and activities;
* Oversee faculty activity related to QI developments within the school;
* To support the development of quality improvement processes, recognising where these are complementary across the healthcare workforce;
* Work with other Leadership and QI Development Leads to develop and strengthen delivery and share best practice;
* Engage with School trainee Clinical Fellows (to be appointed in 2019) and other partners to evaluate delivery of quality improvement elements as part of a wider evaluation process;
* To engage trainees and trainers with quality improvement ideas, techniques and learning and development opportunities;
* To work closely with the EM Leaders Steering Group and phase leads to develop learning resources.