



The meeting with an Associate Dean will not delay the ongoing approval process

Under normal circumstances, the employing Trust will accommodate all requests with more than **12 weeks notice**, in line with the HEE LTFT SOP. LTFT status will be clearly identified on the rotation and communicated in line with Code of Practice requirements

Employers should contact HEE via the Lead Deputy Postgraduate or Business Manager if increased requests for LTFT are causing a service issue.

